

Caniff Liberty Academy
Board of Directors
Regular Board Meeting
Minutes

Date: Wednesday, November 16, 2022
Time: 6:00 pm
Location: Caniff Liberty Academy
2650 Caniff St.
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:03 pm by President Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance:

Present – Mr. Abu-Shanab, President
Present - Mr. Ali Al-Zaquq, Treasurer
Present – Mr. Imad Hamad, Secretary
Absent (Excused) – Mr. Qurban Choudhury, Vice President
Present – Dr. Elmoataz Ibrahim, Member (arrived at 6:06 pm)

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN
Dr. Azra Ali, EMAN
Mr. Ehab Hassan, EMAN
Dr. Lorilyn Coggins, EMAN
Dr. Larry Cowger, EMAN
Dr. Randy Speck, EMAN
Mr. Tom Kozak, Caniff Liberty Academy
Ms. Antoinette Dorsett, Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the agenda. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Al-Zaquq, Hamad, and Ibrahim). Motion passed - Agenda approved. It was noted that the agenda had an incorrect date (October 19, 2022) in the body of the agenda, but that the date at the top of the agenda was correct (November 16, 2022).

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the minutes of the Regular Meeting held on October 16, 2022, as read. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, and Ibrahim). Motion passed - Minutes approved.

Public Comment Relating to Agenda Items

No public comment was provided.

Presentations

Mr. Saber noted that the November meeting is always the meeting at which the Annual Education Presentation is made. He noted the presence of Dr. Ali, Dr. Speck, and Dr. Cowger for the annual presentation. Mr. Saber highlighted the ongoing viability of Caniff Liberty Academy as demonstrated by the state issued index scores, healthy fund balance and increasing enrollment. Dr. Ali thanked EMAN for its ongoing efforts and support in the accomplishment of the strategic goals to increase student achievement and growth. NWEA and MSTEP data were presented by Dr. Speck and Dr. Cowger. Program highlights were also included.

New Business

Mr. Saber presented the proposed letter to Princeton Education to begin the process of lease negotiations. It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the letter as presented and authorize the President's signature. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, and Ibrahim). Motion passed – Letter to Princeton Education Approved. It was also moved by Mr. Hamad and seconded by Mr. Abu-Shanab to authorize EMAN to negotiate terms for the lease renewal. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, and Ibrahim). Motion passed – EMAN authorized to negotiate lease terms.

Reports

Mr. Saber welcomed the Board to the November meeting and noted that on the official Count Day there were 502 students enrolled. He highlighted the completion of benchmark assessments. He thanked Mr. Hamad for attending the Mission Possible event. Dr. Ali then presented highlights of the written report with a focus on academic progress, assessment, professional development, and staffing. Dr. Coggins highlighted compliance, and grants.

Dr. Coggins summarized the October financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the financial reports as presented. The vote was unanimous in favor of the motion (Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, and Ibrahim). Motion passed – Financial Reports approved.

Correspondence

The Board received a copy of the Summary of Board Attendance from Oakland University and.

Authorizer Comments

The December Resource Calendar was provided to the Board.

Ms. Dorsett brought comments to the Board from Oakland University as authorizer, noting upcoming MAPSA Symposium. She reported that the office would be holding the Book Writing contest again this year and she announced the addition of a new employee who will be introduced at the next board meeting.

Extended Public Comments

There was no extended public comment.

Closing Items

The next regular meeting was announced for Wednesday, January 18, 2023.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad that the meeting be adjourned at 7:01 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

I certify that these minutes were approved [☒] as read, [] as corrected, by the Academy Board at a duly noticed open meeting held on January 18, 2023 at which a quorum was present.

By:
Its: Secretary

